## Tour Announcement and Registration Policy (2013)

## It is important that you maintain your club membership as current members receive the information regarding tours through electronic mail and the electronic club Newsletter.

Upcoming tours generally are developed by Leaders and scheduled by the Tour Director in the year prior to the year they are offered. Advance announcements of tours may be included on this site and in the club Newsletters at any time. Typically:

- <u>US based tours</u> may be previewed in the Newsletter and/or on this site in the fall and are formally announced at the annual meeting at the end of October. Then, an email is sent to current members just in advance of when registration is opened for each tour. Tours are opened for registration on a staggered schedule from about November 1 through December 1. If additional tours are subsequently added to the schedule, an announcement of the tour and registration is sent by email to current members and posted on the Web site. The tour will also be discussed in the next Newsletter when it is issued.
- <u>International Tours</u> are typically announced on the Web site and in the Newsletter up to a year in advance of the tour, and before registration will open. Then, an email is sent to current members before the tour registration opens.